

ST EWE PARISH COUNCIL ~ *Konsel Lannewa*

Chair of the Parish Council: Cllr Will Richards

Trudgian Farm, St Ewe, St Austell PL26 6EU | 01726 843 397

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ

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NOTICE

**The ANNUAL MEETING OF ST EWE PARISH COUNCIL,
followed by the ORDINARY MEETING,
will be held MONDAY 12 MAY 2025 at St Ewe Village Hall PL26 6EY
immediately after the Annual Parish Meeting starting at 7pm.**

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND. *DYNNARGH* (Welcome)

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of St Ewe Parish Council. Contributions may be limited to 5 minutes on each subject.

CLERK'S NOTES

Are posted on the website with the agenda under Parish Council > Meetings, Agendas & Minutes.

AGENDA – Annual Meeting of the Parish Council

MEMBERS OF ST EWE PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

- 25/0 **Election of the Chairman and Declaration of Acceptance of Office**
- 25/1 **Election of the Vice-chairman and Declaration of Acceptance of Office**
- 25/2 **Apologies for absence**
- 25/3 **Co-option of up to 5 new members following the uncontested election.**
- 25/4 **Declarations of interest, etc.**
 - a) Declarations re agenda items.
 - b) Requests for dispensation.
- 25/5 **Appointments**
 - a) To introduce the new Clerk who will begin in June.
 - b) To appoint the Responsible Financial Officer (RFO)
 - c) To appoint the Internal Control Check
 - d) To appoint the Lead Councillor — Footpaths & Bridleways
 - e) To appoint two Lead Councillors — Defibrillator
 - f) To appoint the Council's representative — Village Hall
 - g) To appoint the Council's representative — St Ewe Climate Action Group (SECAG)
 - h) To appoint the Council's representative — Cornwall Association of Local Councils (CALC)

- i) To appoint the Council's representative — St Ewe Affordable Housing Ltd (SEAHL)
- j) To appoint the Council's representative — Cornwall South CAP (Community Area Partnership)
- k) To appoint the Council's representative — Cornwall & Devon Police Advocate Scheme
- l) To appoint the Council's representative and other members of the Three Parish Low Carbon Fund committee.
- m) To appoint the Employment Committee
- n) To confirm the trustees for the St Ewe Relief in Need charity 2022-26, which are Cllr Peter Cox, John Collins, Martin Wheeley.
- o) To confirm the councillors responsible for the St Ewe, Polmassick and Kestle notice boards.

25/6 Finance

- a) To review and confirm the bank signatories, which are the Clerk, Cllr Will Richards, Cllr John Dickinson and Cllr Janet Lockyer.
- b) To review and confirm the standing orders and direct debits.

25/7 To approve the dates 2025/26 for meetings held in St Ewe Village Hall at 7.00 pm.

- a) 2025/26 Ordinary meetings at 7.00 pm on: 14 Jul, 8 Sep, 10 Nov, 12 Jan, 9 Mar, 11 May
- b) The next Annual Meeting of the Parish Council: 11 May 2026

In continuation: AGENDA — Ordinary Meeting

MEMBERS OF ST EWE PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

25/8 Declarations of interest, etc.

- a) Declarations re agenda items.
- b) Requests for dispensation.

25/9 Public Session

25/10 Meetings and governance

- a) To approve and sign the minutes of the extraordinary meeting held 30 April 2025.
- b) To approve the recommendation of the Employment Committee for the position of Clerk.
- c) To approve the contract for the new clerk starting 1st June 2025.
- d) To approve an overlap of 2 weeks for the hand over of the council's business by the outgoing Clerk to the new Clerk.

25/11 Finance

- a) To review the Budget Comparison, Bank Reconciliation and Cash Flow to end of April 2025.
- b) To consider the council's financial support for SEAHL's purchase of amenity land.
- c) To consider and approve a grant for the maintenance of All Saints churchyard.
- d) To consider and approve a grant for the publication of Tower & Spire.
- e) To consider and approve a grant for the Village Hall maintenance.
- f) To approve the yearly subscription to Cornwall Assoc of Local Councils at £295.61 + VAT.
- g) To approve payment for the Internal Auditor, report received April 2025.
- h) To approve the renewal of the council's insurance from 1st June at £440.21.
- i) To authorise payments. (detailed in Clerk's Notes)

25/12 Reports

- a) Report on actions
- b) Report from the Three Parish Low Carbon Fund committee.

c) Devon & Cornwall Police Notices

25/13 Considerations

- a) To consider any action required after the Annual Parish Meeting held earlier in the evening.
- b) SECAG (Climate Action Group) update and any action required.

25/14 Planning, Enforcement & Compliance.

- a) Of note & correspondence. (Planning decisions are reported in Clerk's Notes.)
- b) Enforcement & compliance.
- c) Consultee comments for applications:
 - i. Applications for consideration since the posting of this Agenda.

25/15 Highways & Flooding

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the [REPORT A POTHOLE](#) section of Cornwall Council website. Links are also available from the Parish Council website at Parish Highways.

25/16 Assets – reports and maintenance

- a) Footpaths and Grass Verges
- b) Telephone Kiosks
- c) Website

25/17 Parish Matters – reports

25/18 Correspondence & Invitations (complete list in Clerk's Notes)

25/19 Business for the next meeting. To receive requests for agenda items.

25/20 Second PUBLIC SESSION for feedback from the public

25/21 Dates of next meetings.

- a) If needed, an extraordinary meeting may be called by the Chairman.
- b) Ordinary Meeting 14 July 2025, 7.00 pm.

SIGNED:



Mrs C Wilson

Clerk to St Ewe Parish Council

6 May 2025