

ST EWE PARISH COUNCIL
THREE PARISH LOW CARBON FUND COMMITTEE
DRAFT MINUTES

Meeting, TUESDAY 15 APRIL 2025, 7.00 pm, St Ewe Village Hall

PRESENT:

Richard Bennett, Susan Hawken, Chris Lobb, John Dickinson (St Ewe PC representative).

ALSO PRESENT:

Clerk to St Ewe PC, Mrs Christine Wilson.

ABSENT:

None.

MINUTES:

The meeting began at 7.00 pm in the Committee Room.

25/1 Declarations of Acceptance of Office

The Clerk received signed Declarations of Acceptance of Office from SH, CL and RB. JD did not need to sign a Declaration because he has already done so for St Ewe Parish Council and this committee is a St Ewe PC committee.

25/2 Election of Chair

It was **RESOLVED** (proposed JD, 2nd CL) to elect Richard Bennett as Chair of the committee.

25/3 Apologies

Apologies were received from Adrian Phillips and Jamie Parsons.

25/4 Declarations of interest or requests for dispensation.

None.

25/5 Public Session

None.

25/6 Meetings and governance

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| A | This is the first meeting of the committee and there are no previous minutes. This committee has been set up by St Ewe Parish Council (Minute 24/107.C) to handle funds from Community Power Cornwall (CPC) which gives 3% of the gross income from their Gorran Highlanes project for low carbon activities. |
| B | Adrian Phillips has contributed much to the Low Carbon Fund Panel for many years and, though he could not attend this evening's meeting, he would like to continue. It was RESOLVED (proposed RB, 2 nd SH) to co-opt Adrian Phillips onto the committee. |
| C | RB has spoken with Paul Martin of CPC who is responsible for distributing the Low Carbon Fund. Paul has agreed to send all further payments to St Ewe Parish Council. |
| D | It was RESOLVED (proposed JD, 2 nd CL) that Richard Bennett will be the point of contact for the public regarding any questions about the fund and applications to the fund. Richard Bennett's details will be posted on St Ewe PC's website along with the |

	Application Form. Richard will send requests for applications to the local magazines (Tower & Spire, and the St Goran and St Michael Caerhays Parish Magazine).
E	It was RESOLVED (proposed RB, 2 nd SH) to alternate venues for committee meetings between St Ewe Village Hall and an appropriate public venue in St Gorran parish.
F	It was RESOLVED (proposed CL, 2 nd SH) that the Committee will use the Fund to pay for the hire of the venues for its meetings.
G	It was RESOLVED that RB and the Clerk would finalise the minor changes to the Application Form to reflect the new committee name.
H	It was RESOLVED that information about the fund and the application process will be maintained on St Ewe Parish Council's website: <i>st-ewe-pc.gov.uk → Our Community → Three Parish Low Carbon Fund</i> . All these details will be sent to the clerks of the other parishes.
I	It was RESOLVED that there will be no fixed meeting schedule. Meetings will depend upon the submission of applications.
J	It was RESOLVED that the Clerk would send all agendas of the committee's meetings to the clerks in St Goran and St Michael Caerhays for their information.

25/7 Correspondence

A	The Clerk reported that she had spoken with Jamie Parsons, the Chair and Clerk of the Parish Meeting at St Michael Caerhays and also sent him an agenda.
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25/8 Considerations

A	RB reported that the Low Carbon Fund Lloyds Bank account currently stands at £3,985.51.
B	RB brought Lloyds Bank paperwork for signature. It was RESOLVED (proposed RB, 2 nd CL) to send all the money to St Ewe Parish Council and close the Lloyds bank account.
C	It was RESOLVED (proposed JD, 2 nd SH) that RB would give the old Lloyds bank account paperwork to the Clerk for the archive.
D	It was RESOLVED (proposed SH, 2 nd JD) that no grants will be paid into private bank accounts.
E	There were no applications for the Fund.

25/9 Business for the next meeting

	Any applications for the Fund from community organisations in the three parishes.
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25/10 Dates of next meetings.

A	The date and venue of the next meeting will be organised when applications are in.
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The meeting closed at 7.35 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 16 April 2025

SIGNED:

THESE ARE DRAFT MINUTES.

Chair of meeting: _____ Date: _____